

MURRAYVILLE

2023

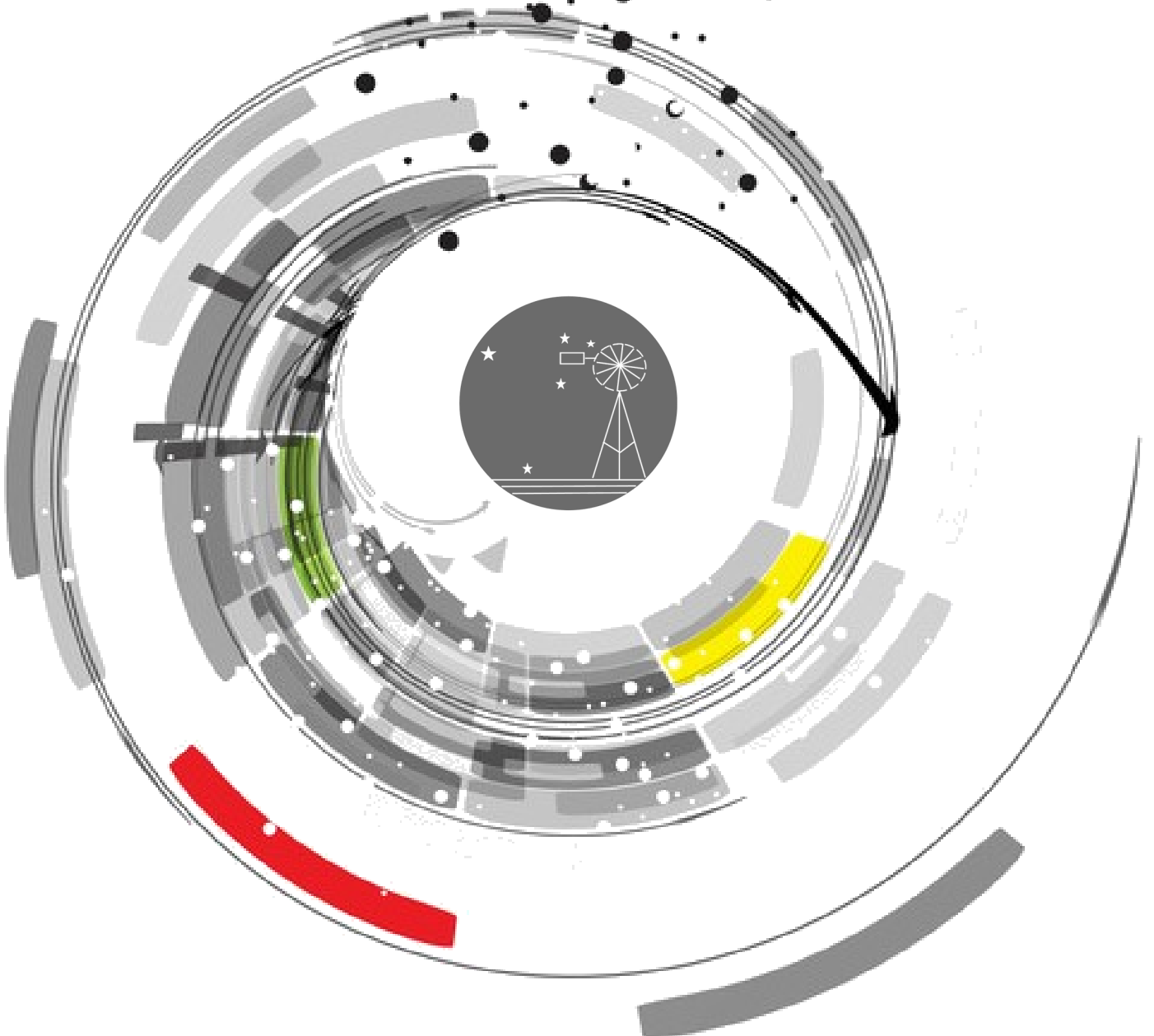
COMMUNITY

PARENT

HANDBOOK

COLLEGE

- SECONDARY



<b>Table of Contents</b>	<b>Page</b>		
Assemblies	5		
Attendance / Absences / Participation at school	5		
Bus travellers	6		
Camps & Excursions	3		
Canteen	7		
College Council and Committees	6		
College information	2		
College profile - district characteristics, facilities, etc.	2-4		
Communications - newsletter / website / bulletin	6		
Complaints/concerns/clarification	8		
Contact with staff	5		
Costs of education	8		
Enhancement, Enrichment and Extension	7		
Facilities	3		
Footwear	9		
Homework	8		
ICT Devices	9		
Immunization	8		
Late arrival at school	5		
Leaving school grounds	5		
Lesson times	5		
Library	9		
Lockers	9		
Lost property	9		
Mallee Network	3		
Medication at school	8		
Parent participation	3&6		
Reporting to parents	8		
Restorative Practice	4		
School Wide Positive Behaviour	4		
Sport	9		
Staff	7		
Student Code of Conduct	4		
Student drivers	6		
Student Representative Council	7		
Students with Disabilities	4		
Study Sessions	5		
Substance allergy	8		
Supervision of children	6		
Term dates	5		
Uniform	5		
		<b>Appendix</b>	
		Infectious disease information	10-11
		Uniform requirements	13
		Canteen price list	14
		Plan of College	15
		Traffic Management	16

This booklet aims to provide students and parents with information about Murrayville Community College. As the college programs and policies change, this booklet will be continually updated to reflect the latest information.

## Welcome

All members of our school community extend a warm welcome to new parents, students and staff. We trust your association with us will prove rewarding socially and educationally.

## College Information

Murrayville Community College  
20 Francis Street  
Murrayville 3512

Postal Address - Box 116

Telephone (03) 5095 2001  
SMS : 0457 518 394

Fax (03) 5095 2017

**Principal:** Natasha Mudie

**College email:**  
murrayville.cc@education.vic.gov.au

**College website:**  
www.murrayvillecc.vic.edu.au

Office hours : 8:00 a.m. to 4:20 p.m.

## MURRAYVILLE COMMUNITY COLLEGE - PROFILE

### School Profile

**Our Motto - Inspiring P.R.I.D.E.**

### Our Vision -

Murrayville Community College will inspire and support students to achieve their full potential within an educational environment that is engaging, safe positive, respectful, inclusive and welcoming.

### We Value –

**Persistence Respect Independence Determination Excellence**

### Our Mission –

Our College is committed to encouraging the best in its students, staff and community. We aim to nurture a passion for lifelong learning.

We do this by:

- *Providing a personalised student centred approach to teaching and learning*
- *Building a culture of achievement in academic learning, the arts, sport and vocational skills*
- *Promoting academic excellence through high quality classroom instruction*
- *Developing within students their capacity for self-management and self-determination*
- *Promoting positive student well-being through curriculum and student support frameworks*
- *Building authentic partnerships that promote and encourage community involvement*
- *Striving to prepare students to thrive as global citizens*



## SCHOOL CONTEXT

### College Qualities

Murrayville Community College prides itself on providing students with an individualised program that caters for their individual educational and developmental needs. Staff differentiate the curriculum to meet each student at their point of learning. We endeavour to provide a diverse range of educational experiences, including a wide range of pathway options at senior level. Provision of face to face teaching to a large number of small VCE classes sets us apart from many other schools. Small student numbers are seen to provide a huge advantage in that staff and students have a good knowledge of each other and a very caring attitude is evident. Considerable emphasis is given to providing opportunities to cater for all student learning needs. This includes applied learning of industry specific skills through Vocational Education (VET) and the promotion of School Based Apprenticeships. The school has invested significantly to offer VET Agriculture to students from Year 9 onwards.

### Camps & Excursions

The school also encourages engagement in life by offering experiences through incursions, excursions and camps that expose our students to some of what is on offer past the school gates. All camps and excursions are carefully planned and heavily subsidised by the College, and are capped at \$70 per day.

Camps are planned in conjunction with the Mallee Education Cluster schools (Ouyen, Manangatang, Werrimull) :

Year 7 - Grampians

Year 8 - Cape Bridgewater

Year 9 - Rubicon

Year 10 - Bogong (snow)

Also, most students in Years 9 & 10 participate in the Outdoor Education / Duke of Ed camp (which is run at minimal cost to families).

Parents are provided with extensive details prior to any camp or excursion.

### Geographic Context

Murrayville is a small community, with approximately 300 town residents and 600 district residents, located in the northwestern corner of Victoria, some 110 km west from Ouyen, 210 km from Mildura, 565km from Melbourne and 276 km from Adelaide. Murrayville is located 16km inside Victoria approximately 26km from Pinnaroo. The area is essentially a wheat and sheep-farming region with a substantial and increasingly diversifying, agricultural economic base. There is an expanding interest in tourism as a possible growth area.



It is the school's unique geographic location that helps enhance self-sufficiency, co-operative effort, community involvement and commitment to community well being. The College is, in these terms, a valued resource, with facilities and expertise shared within the community.

### Enrolment Trends

Enrolment numbers are currently at 90. A number of enrolments are received from South Australia into the secondary part of the school. Approximately 20% of the students come from Pinnaroo.

### Nearby Schools

Murrayville receives the highest level of DET rurality classification, which is a significant advantage in terms of resourcing. The nearest schools are Ouyen P-12 College (110 km), Underbool Primary School (50 km) and Pinnaroo Primary School (26 km).

### Student Population Characteristics

The school is valued above average within the Index of Community Socio-Educational Advantage.

### Travel

Approximately two thirds of the students travel to school by bus. The bus routes involve travel from as far as 55km each way to attend school, with a significant number of students travelling by bus from Pinnaroo, SA.

### Other Significant Factors:

#### Mallee Network Education Cluster

The College is part of the Mallee Education Cluster of five schools who benefit from the strong collegiate and professional development links of such a network.

#### Parental and community involvement

Parent involvement in the College is strongly encouraged through participation on the Learning & Teaching Committee and the College Council and attendance at special College evenings and programs.



## School facilities

The College grounds are on 10 hectares with provision for agricultural activities, play areas, formal game areas and quiet recreation beneath shaded covers. The overall impression of these award-winning grounds is one of an attractive, well-planned and spacious environment appropriate to the needs of the school and its students. The College has excellent facilities and plenty of space with both staff and students taking pride in its appearance. The school continually maintains buildings, furnishings and equipment and several major projects have recently been completed to upgrade and enhance existing facilities. The school boasts a computer to student ratio of 1:1, including Chromebooks for students in Years 2-8, with laptops for students from Years 9-12. The College has interactive whiteboards, which assist in revolutionising some of the learning delivery in our classrooms.

## STUDENT CODE OF CONDUCT

All members of Murrayville Community College believe we are custodians of a clean, happy, safe, well resourced, enjoyable learning environment.

To achieve this we believe that we need to demonstrate quality in relationships and communications.

All members of the college community have rights and responsibilities whether at the college, on college activities or travelling to and from college.

The rights include:

- The right to learn and experience success as a member of the college and as a member of the broader community;
- The right to feel and to be safe;
- The right to enjoy school;
- The right to respect from others;
- The right for one's personal belongings to be safe;
- The right to be treated fairly by others and without discrimination, regardless of religious, cultural, racial and other differences;

- The right to be free from harassment and intimidation of any kind;
- The right to a clean and safe environment;
- The right to rational settlement of problems and the freedom to put one's case in a dispute;
- The right to learn without interference or disruption;
- The right to attend school.

Any breach of these values is responded to efficiently and powerfully, ensuring a commitment of every student to our Restorative Practice framework.

Our Student Code of Conduct Policy also commits to:

- The DEECD Student Engagement and Inclusion Guidance 2014
- Education Training and Reform Act (2006)
- Ministerial Order 625 *and*
- The Charter of Human Rights and Responsibilities.

## RESTORATIVE PRACTICE

The school usually uses the Restorative Practise model in discipline issues at school.

The Restorative approach asks the perpetrator a set of questions:

- ⇒ *What happened?*
- ⇒ *Who's been harmed?* and
- ⇒ *What needs to happen to repair some of that harm*

## SCHOOL WIDE POSITIVE BEHAVIOURS

This focuses on 3 principles

- ⇒ Be a learner
- ⇒ Be respectful
- ⇒ Be Safe

Students are acknowledged for demonstrating positive behaviours.

We follow a 3 step process when positive behaviours are not demonstrated:

- ⇒ Remind
- ⇒ Warn
- ⇒ Act

## PROGRAM FOR STUDENTS WITH DISABILITIES

- Our school provides an approach that adapts standardised curriculum and assessment processes to suit individual learning needs.
- All students with special needs have an Individual Learning Plan to track their progress.
- In our plan we take into account each student's existing strengths and competencies, their personal history and individual identity.
- We have a partnership between teachers and a diverse range of professional groups - Allied Health and Educational Professionals.

- Our school promotes and implements a school-wide well-being strategy for the emotional development of young people.
- Our school is wheelchair friendly and our facilities include a disabled toilet and automatic doors.
- Program Support Group (PSG) meetings are held regularly.

*Our ultimate goal is to improve the quality of life by achieving short and long term positive outcomes.*

The role of the Program Support Group is to build a positive 'picture' of the student so the PSG can come to an understanding about their strengths and abilities, hopes and dreams.

This information is used to develop an understanding of the individual's specific learning needs. With specific focus on lifelong learning the PSG works to develop short and long term goals for the student. In turn, long term goals are developed, including expectations of the parents, the student and the school. These goals will also include provision for transition to post-school options. Short term goals will be achieved using Individual Learning Plans that are curriculum based. ILPs are developed by class teachers each term for students receiving disability funding.

#### **Term dates for 2023 are:**

Term 1: 27 January (school teachers start) to 6 April  
Students start 30 January  
Term 2: 24 April to 23 June  
Term 3: 10 July to 15 September  
Term 4: 2 October to 20 December

#### **Proposed term dates for 2024 are:**

Term 1: 29 January (teachers start) to 28 March  
  
Term 2: 15 April to 28 June  
Term 3: 15 July to 20 September  
Term 4: 7 October to 20 December

#### **School Lesson Times for 2023**

The school day commences with Class Assembly at 8.50am and concludes at 3:15pm. The day comprises 5 lessons, with recess from 10:55-11:15 and lunch from 1:15-2:00.

#### **Contact with Staff**

Would parents please note that if you wish to contact your child's form teacher, then this would be best done during recess or lunch times. Otherwise you may contact the office to arrange a suitable contact time. Staff welcome parent contact by email at any time.

#### **College Assemblies**

Whole College assemblies are held throughout the term. In addition to the whole College assembly, there is a Primary assembly every Monday morning.

#### **Study Sessions**

Secondary students are able to stay back after school on most afternoons to undertake study. Individuals or groups may organise with their teachers for extra tutoring or take this opportunity to access the school's resources. Access to tutoring will be dependent on the teachers individual timetable and the staff meeting schedule.

#### **Uniform**

Secondary students are expected to wear correct uniform whilst at school or on school functions or excursions. If this is not possible a note must be provided, explaining the reason.

Students are not allowed out of shaded areas without a broad-brimmed hat during terms 1 and 4, except for P.E. (as advised by P.E. staff).

#### **Late Arrival at School**

Students who are not in the classroom by the time the roll is marked in the morning and after lunch, must sign the late book so that their attendance can be recognised. Arrival after 9:30am constitutes an absence for the morning sessions.

#### **Attendance / Absences / Participation at School**

All children between the ages of six and seventeen are required to attend school each day. If a child is absent, a note will be required on the student's return to College, or parents may telephone the College on the day of the absence. If you know your child will be absent, a note or 'phone call prior to the absence would be appreciated. Text messages may also be sent to 0457 518 394.

It is expected that all students will participate in all school activities. Excursions, swimming programs, Arts Council performances, Sporting Carnivals etc. are all planned and constitute part of the total curriculum. If there is a reason for your child's non-participation then a note must be sent to school.

#### **Leaving the School Grounds**

Children are not permitted to leave the school grounds during the day without a note from or accompanied by a parent or guardian.

When such a note is provided, parents are accepting full responsibility for the child while they are out of the school grounds. Students leaving the grounds in such cases must sign the 'Student Out' sheet at the front office, and this needs to be approved by a staff member. It would be of assistance to us if children who go home for lunch could be discouraged by parents from



visiting the shops on the way back to school.

Parents may come to collect their children at any time, but please ensure students are signed out at the front office, who can then let the class teacher or level coordinator know.

## Supervision of Children

Whilst at school, children are supervised from the time they leave the buses until they board again in the afternoon to go home. Students not travelling by bus are not to be at school before 8:35 a.m. and must leave by 3:25 p.m. (unless other arrangements have been made with staff). Supervision is a difficult task for staff, and a number of 'house rules' need to be observed by students for this to be successfully and safely carried out. All students will be made aware of these rules. We expect them to be obeyed, and it helps considerably if parents encourage children to do the correct thing by reinforcing the school's expectations.

No valuables should be brought to school.

## Bus Travellers

Students who travel on school buses are expected to be prompt and polite. They need to make sure they are on the buses ready to go home by 3:20 p.m. so that buses can adhere to their timetables.

Bus travel is provided by the Victorian Government, and all students who live 4.8 km or more from school in Victoria are automatically entitled to travel on the buses. The Transport Coordinator is the contact person for all queries regarding busing. Students must be at the bus stops by the specified time as buses are not permitted to wait for late arrivals. A timetable will be issued at the beginning of the year. Please advise drivers of planned changes and send a note to the College if your child is not going to travel on the bus, or if alternative busing arrangements are requested. A Conveyance Allowance is payable to all Victorian students who have to travel more than 4.8 km to reach a bus stop. If you fall into this category, please contact Mrs. Moyle to discuss this matter.

## Student Drivers

Students who have a car and drive it to school should abide by the following rules:

- The College's permission to travel form must be completed. Without this, no other student is to be in the car on the way to or from, or while at school, under ANY circumstance.

- Staff have precedence over students regarding the use of school parking.

No student is to drive any College owned vehicle.

The sole exception is for Agriculture students who have gained their tractor driving competency certificate. They may only drive the College tractor, and must be under direct supervision of an Agriculture teacher.

## Traffic Management Plan

All staff, parents and other members of the school community, are expected to adhere to the school's Traffic Management Plan (see appendix).

## Communications -

**Newsletter / Flyer** - This weekly publication is usually provided each alternate Monday to the oldest child in each family. It is also emailed to families who have provided an email address. The fortnightly newsletter provides regular communication between the school and the community, while the flyer sent out on the alternate Monday provides brief information. As such it is important that parents take note of the contents. Community advertisements may also appear in the newsletter, along with reports on activities and examples of student work and achievements.

**Website** - All up to date College Policies, Newsletters, Calendar of events, and forms are available on the website. This is developing into a very important communication tool and parents should refer to it regularly. [www.murrayvillecc.vic.edu.au](http://www.murrayvillecc.vic.edu.au)

**Facebook** - The College also has a facebook page with regular updates/information.

**Email** - Should you wish to contact the school by email the address is - [murrayville.cc@education.vic.gov.au](mailto:murrayville.cc@education.vic.gov.au) Emails sent to that address will be redirected to the relevant staff members.

**Student Bulletin** - The daily student bulletin is posted on the noticeboard in the Student Centre each morning. Secondary students are advised to read this before school so they are aware of any events or changes relating to them for that particular day, or requests from staff.

## Parent Participation

The smooth running of the College is aided by the cooperation and support received from parents. Parents of all students are quite welcome to visit their children working in class. Please call at the front office and sign in and out as a visitor if you are visiting classes or moving around the school. Parents who are collecting children or coming to the office for administration purposes are not required to sign in.

## College Council

The College Council is the legally constituted body which governs the College. The Council is responsible in the areas of curriculum, finance and educational policy. The College Council is made up of representatives from the following groups :

- 6 Parents
- 3 Staff (including the College Principal)
- 3 Co-options (2 from the Secondary Sector Student Representative Council and 1 from the local community)

All current members of the College Council are listed on the website. However, Carly Heintze (President) or Natasha Mudie (Executive Officer) would be the primary contacts with regard to school governance.

Council elections are held each March. Please consider joining this very important body at some time whilst your children attend the school.

## Student Representative Council

With 2 members elected by their peers in each year level from Years 5-10 and 12, plus the executive elected from Year 11, this student representative body meets regularly to coordinate student activities and fundraisers.



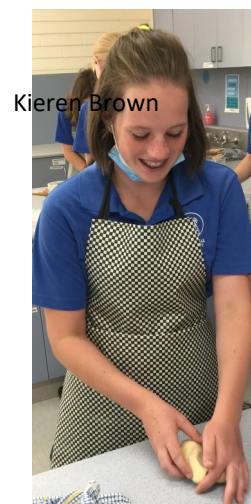
## Canteen

Lunches can be ordered each day by either marking the order on an envelope or writing on the bags at the front office. These orders are to be placed and money paid at the front office before school. Price lists are distributed annually, with minor changes being advised in the newsletter. It is not possible for the canteen to change anything larger than a \$5 note. Healthy snacks are available at recess times (milk, juice, muesli bars and toasties). Snacks are available after the lunches have been served. Our canteen follows the recommendations of the State Canteen Association and offers food and drinks which are predominately low fat, low sugar and low salt content. See Appendix for available items and prices.

## Staff

Teaching staff members are currently:

- Jessica Allan
- Julie Andrews
- Jade Barford
- Kieren Brown
- Janene Chaplin
- Julie Cowley
- Melanie Grant
- Sonya Inglis
- Dmitri Milde
- Natasha Mudie
- Helen Parker
- Penny Peers
- Andrew Willison
- Hayley Willison
- Brady Watson
- Eryn Wyatt



Non-teaching staff are:

- |                      |                           |
|----------------------|---------------------------|
| Kasey Berlin         | Primary Assistant         |
| Sandra McNally       | Primary Assistant         |
| Joylene Moyle        | Business Manager          |
| Stacey Morzer-Bruyns | Library Aide              |
| Nicole Kelly         | Primary Assistant         |
| Brenda Oster         | Receptionist/Office Admin |
| Tanya Thomas         | Lab/Tech Aide             |
| Heather Willersdorf  | Internet/Computers/Admin  |

Contract staff are:

- |                   |                     |
|-------------------|---------------------|
| Peter & Lyn Sporn | Cleaners            |
| Peter Sporn       | Groundsman/Handyman |

## Enhancement, Enrichment and Extension

Special programs are run to cater for individual differences. This may be catch up programmes, such as Reading Recovery, or enrichment programmes such as the Maths Challenge, Uni NSW English & Maths Competitions. These competitions also foster our aim of striving for excellence.



## Reporting to Parents

A written report will be given to all students at the end of each semester. Parent-teacher interviews will be held mid-semester.

The class teacher or level coordinator, parent and/or Principal may request an interview. At other times during the year if you would like an interview please contact the College. The staff are available for interviews by appointment throughout the year.

Additional interviews may be held for VCE students.

## Complaints / Concerns / Clarification

If you have a complaint or concern about school, then please contact the College to discuss the situation. It is important that parents contact the College when situations arise so that issues can be dealt with immediately. For issues of clarification about homework, other aspects of everyday student work or notification of absence, the form teacher is the most useful contact to ask for. The appropriate contacts for issues of more serious concern are Natasha Mudie or Sonya Inglis, and this can be done through the College front office. Further details can be found in the Grievance Policy on our website.

## Costs of Education

The Department of Education and Training (DET) pays the College a grant for operating costs. This grant, however, does not cover the full costs of educating each student. Parents are encouraged to contribute via student booklists; these are specific to year levels and/or particular courses taken. (See Parent Payments Policy on our website).

Parents should also note that it is possible to pay these amounts in instalments by contacting the College. Each student will receive a booklist prior to the beginning of each school year - stationery items can be purchased at local newsagencies or elsewhere. Textbooks are available directly from the College.

Camps, Sports & Excursions Fund (CSEF) is a new initiative provided by the Victorian Government to assist eligible families to cover the costs of school trips, camps and sporting activities. If you hold a means-tested concession card you may be eligible. The allowance will be paid to the school to use towards expenses relating to camps, excursions, or sporting activities for the benefit of your child. The annual CSEF amount per students is \$125 for primary school students and \$225 for secondary school students.

## Medication at School

Parents should make special arrangements with class teachers or level coordinators, should the need arise for medication to be taken during school hours. Please do not pass the instructions to your child - make personal contact with the teacher/coordinator concerned.



## Infectious Disease Information

See Appendix.

## Immunization

The Mildura Rural City Council conducts an annual immunization program. The vaccine that protects against diphtheria, tetanus and whooping cough is offered to all students in Year 7. HPV vaccine will also continue to be offered to all students (both male and female) in Year 7. Year 10 students are offered Meningococcal vaccine.

## Substance Allergy

Any commencing students should make it clear to the Principal at enrolment if they have severe allergic or anaphylactic reactions so that risks can be properly assessed and managed before the child commences.

Our school believes in the safety and wellbeing of all students. As we have a child at this school who has an anaphylactic reaction to nuts, all nut products are banned at Murrayville Community College.

If staff/students have had contact with any nut produce before school or during the day, they will need to wash their hands.

## Homework

College Council has adopted the following Study policy :

1. The role of homework in the education process
  - To reinforce self-discipline and personal organization skills.
  - To reinforce and enhance classroom activities
  - To further involve parents in the student's learning process.
  - To complete unfinished class work.



## 2. Implementation

Adequate time needs to be available for the completion of homework.

A suggested average time for each year level has been made to assist staff and to enable parents and students to readily access and revise relevant words.

The following **average** homework times are recommended :

<u>Level</u>	<u>Time</u>
7/8	- ½ to 1 hour per day
9/10	- 1 to 1½ hours per day
11	- 2 hours per day
12	- 3 hours per day

3. Monitoring homework The diary is the major tool to be used in the effective monitoring of homework. Students are expected to take their diaries to all lessons.

### **Lockers**

Students from Years 7-11 are allocated a locker at the beginning of each year for storage of their texts and stationery. Students are encouraged to keep these locked and a combination padlock is supplied at a small cost if students wish to have that extra security.

Materials are to be collected from lockers before school, at recess and at lunchtime. Students should not need to access lockers between lessons.

### **Library**

All library borrowing is done through a computer. Each student has a personal barcode number that enables them to borrow a set

number of items. It would be appreciated if parents could encourage students to regularly check return dates and ensure that books, etc. are not left lying around at home.

### **Sport**

Students from Years 7-12 have one period of sport each week. Students in Years 11 and 12 will participate in Sport according to their chosen VCE program.

In addition, Years 7-10 students have Physical Education classes and students in 7-12 can participate in interschool swimming and athletics carnivals and cross country.

### **ICT Devices**

Students from Years 2 to 12 lease chromebooks/laptops that are used in class and at home. Cost of repairs to these is the responsibility of the lessee and can be considerable, so students need to handle their laptops with care.

### **Footwear**

Students are expected to be dressed in suitable footwear, either black lace up shoes or, during sport, appropriate runners. Students must not move around outside classrooms without footwear. The wearing of thongs is only permitted to and from the pool in summer or if special permission has been sought due to a foot injury, etc.

Physical Education is a frequent part of the curriculum, and suitable footwear will be needed for this (so careful thought will be required by parents when they address this aspect of school dress).

### **Lost Property**

#### Secondary Sector :

Lost property is washed and displayed in the Student Centre on a regular basis.



**APPENDIX — Infectious Diseases**

Condition	Exclusion of Cases	Exclusion of Contacts
Amoebiasis ( <i>Entamoeba histolytica</i> )	Exclude until there has not been a loose bowel motion for 24 hours.	Not excluded.
Campylobacter	Exclude until there has not been a loose bowel motion for 24 hours.	Not excluded.
Chickenpox	Exclude until all blisters have dried. This is usually at least 5 days after the rash appears in unimmunised children, but may be less in previously immunised children.	Any child with an immune deficiency (for example, leukaemia) or receiving chemotherapy should be excluded for their own protection. Otherwise not excluded.
Conjunctivitis	Exclude until discharge from eyes has ceased.	Not excluded.
Diarrhoea	Exclude until there has not been a loose bowel motion for 24 hours.	Not excluded.
Diphtheria	Exclude until medical certificate of recovery is received following at least two negative throat swabs, the first not less than 24 hours after finishing a course of antibiotics and the other 48 hours later.	Exclude family/household contacts until cleared to return by the Secretary.
Hand, Foot and Mouth disease	Exclude until all blisters have dried.	Not excluded.
Haemophilus influenzae type b (Hib)	Exclude until at least 4 days of appropriate antibiotic treatment has been completed.	Not excluded.
Hepatitis A	Exclude until a medical certificate of recovery is received, but not before 7 days after the onset of jaundice or illness.	Not excluded.
Hepatitis B	Exclusion is not necessary.	Not excluded.
Hepatitis C	Exclusion is not necessary.	Not excluded.
Herpes ("cold sores")	Young children unable to comply with good hygiene practices should be excluded while the lesion is weeping. Lesions to be covered by dressing, where possible.	Not excluded.
Human immunodeficiency virus infection (HIV/AIDS)	Exclusion is not necessary.	Not excluded.
Impetigo	Exclude until appropriate treatment has commenced. Sores on exposed surfaces must be covered with a watertight dressing.	Not excluded.
Influenza and influenza like illnesses	Exclude until well.	Not excluded unless considered necessary by the Secretary.
Leprosy	Exclude until approval to return has been given by the Secretary.	Not excluded.

# MURRAYVILLE COMMUNITY COLLEGE PARENT/STUDENT INFORMATION HANDBOOK - SECONDARY

Condition	Exclusion of Cases	Exclusion of Contacts
<b>Measles*</b>	Exclude for at least 4 days after onset of rash.	Immunised contacts not excluded. Unimmunised contacts should be excluded until 14 days after the first day of appearance of rash in the last case. If unimmunised contacts are vaccinated within 72 hours of their first contact with the first case, or received NHIG within 144 hours of exposure, they may return to the facility.
Meningitis (bacteria - other than meningococcal meningitis)	Exclude until well.	Not excluded.
<b>Meningococcal infection*</b>	Exclude until adequate carrier eradication therapy has been completed.	Not excluded if receiving carrier eradication therapy.
<b>Mumps*</b>	Exclude for 9 days or until swelling goes down (whichever is sooner).	Not excluded.
<b>Pertussis*</b> (whooping cough)	Exclude the child for 21 days after the onset of cough or until they have completed 5 days of a course of antibiotic treatment.	Contacts aged less than 7 years in the same room as the case who have not received three effective doses of pertussis vaccine should be excluded for 14 days after the last exposure to the infectious case, or until they have taken 5 days of a course of effective antibiotic treatment.
<b>Poliomyelitis*</b>	Exclude for at least 14 days from onset. Re-admit after receiving medical certificate of recovery.	Not excluded.
Ringworm, scabies, pediculosis (head lice)	Exclude until the day after appropriate treatment has commenced.	Not excluded.
Rubella (german measles)	Exclude until fully recovered or for at least four days after the onset of rash.	Not excluded.
Salmonella, Shigella	Exclude until there has not been a loose bowel motion for 24 hours.	Not excluded.
Severe Acute Respiratory Syndrome (SARS)	Exclude until medical certificate of recovery is produced.	Not excluded unless considered necessary by the Secretary.
Streptococcal infection (including scarlet fever)	Exclude until the child has received antibiotic treatment for at least 24 hours and the child feels well.	Not excluded.
Tuberculosis	Exclude until receipt of a medical certificate from the treating physician stating that the child is not considered to be infectious.	Not excluded.
Typhoid fever (including paratyphoid fever)	Exclude until approval to return has been given by the Secretary.	Not excluded unless considered necessary by the Secretary.
Verotoxin producing <i>Escherichia coli</i> (VTEC)	Exclude if required by the Secretary and only for the period specified by Secretary.	Not excluded.
Worms (Intestinal)	Exclude until there has not been a loose bowel motion for 24 hours.	Not excluded.

## APPENDIX - Uniform (from Uniform Policy for the whole school)

The school encourages the wearing of approved school uniform to reinforce the sense of unity and pride in Murrayville Community College.

### Tops

Polo shirt	royal blue - white logo
Windcheater	navy - white logo
Skivvy/Long Sleeve T	white, royal blue or navy
Jacket	navy polar fleece jacket – white logo navy hoodie – white trim and logo plain navy jacket (senior sizes only)

The College has a limited supply of short and long-sleeved polos, windcheaters, jackets, skorts, shorts, trousers and hats.

### Bottoms

Shorts	plain grey or navy, mid-thigh or school issue only
Pants	plain grey or navy, with no trim, tabs or elasticated cuffs – any logo must be less than 6cm in diameter
Skort	plain navy, no trim
Socks	plain white, black, navy or grey – may have a small logo

### Other

Hat	broad brimmed hat/bucket hat
Dress	same material as present uniform or navy & white check (primary only)

### Interscholar Sport

Athletic tops provided (school set)  
Blue school polo or blue sports shirt  
Any selected MCC approved jacket or windcheater (listed above)  
Black or navy shorts

### Sport/PE

Red (Lowan) or blue (Winjeel) sports shirt, SRC top or Sunsmart top (sleeves and collar)  
Navy sports hoodie  
Black or navy shorts  
Runners – non marking ONLY

**Year 12 students** may supplement the secondary uniform with school approved annual Year 12 Tops & Jackets.

**Casual Days—**  
Students are not permitted to wear thongs or singlets on these days.

An approved school sport top or SRC top must be worn if students are to be permitted to leave or arrive at school in PE attire

### Footwear

Mainly black, lace up – no bright coloured trims or laces  
Sandals - flat black, brown or navy - NO LOGOS – NO SURF SANDALS  
For some activities in some classes eg. Welding in Tech or activities in Agriculture students will need to wear solid shoes or boots to meet OHS requirements  
Thongs (may only be worn to and from the pool) – All students

### Jewellery – Boys and Girls

1 plain ring, 1 plain fine necklace, 1 plain bracelet/ bangle, plain earrings (stud or small sleepers, maximum of two per earlobe only)  
No other body jewellery.

Secondary students may wear a light application of skin coloured foundation or concealer, clear lip gloss or lip balm only, and Primary & Secondary – neutral tones (eg beige, light pink or French) nail polish (no bright colours).

*Uniform may be ordered on line with TriState Graphics via <https://www.tristategraphics.com.au/murrayville-community-college>*

**APPENDIX —**

**Canteen Price List (subject to change)**

Available Every Day ...

<b>FILLING</b>	<b>SANDWICH</b>
Ham	\$2.50
Ham/Cheese	\$3.00
Cheese	\$2.00
Cheese/Tomato	\$3.00
Ham/Tomato	\$3.50
Ham/Cheese/Tomato	\$4.00
Tomato	\$2.00
Vegemite	\$1.50

**DRINKS**

Iced milk drinks - chocolate/strawberry/ coffee	\$1.50
Juice box	\$1.00

**SNACKS**

Zooper Dooper	40¢
Billabongs	\$1.40
Frozen yoghurt (tub)	\$2.20
Chips - large (assorted)	\$1.50
Roll-Ups	60¢
LCM Stix	\$1.00

*Changes are advised in the school newsletter  
as they occur*

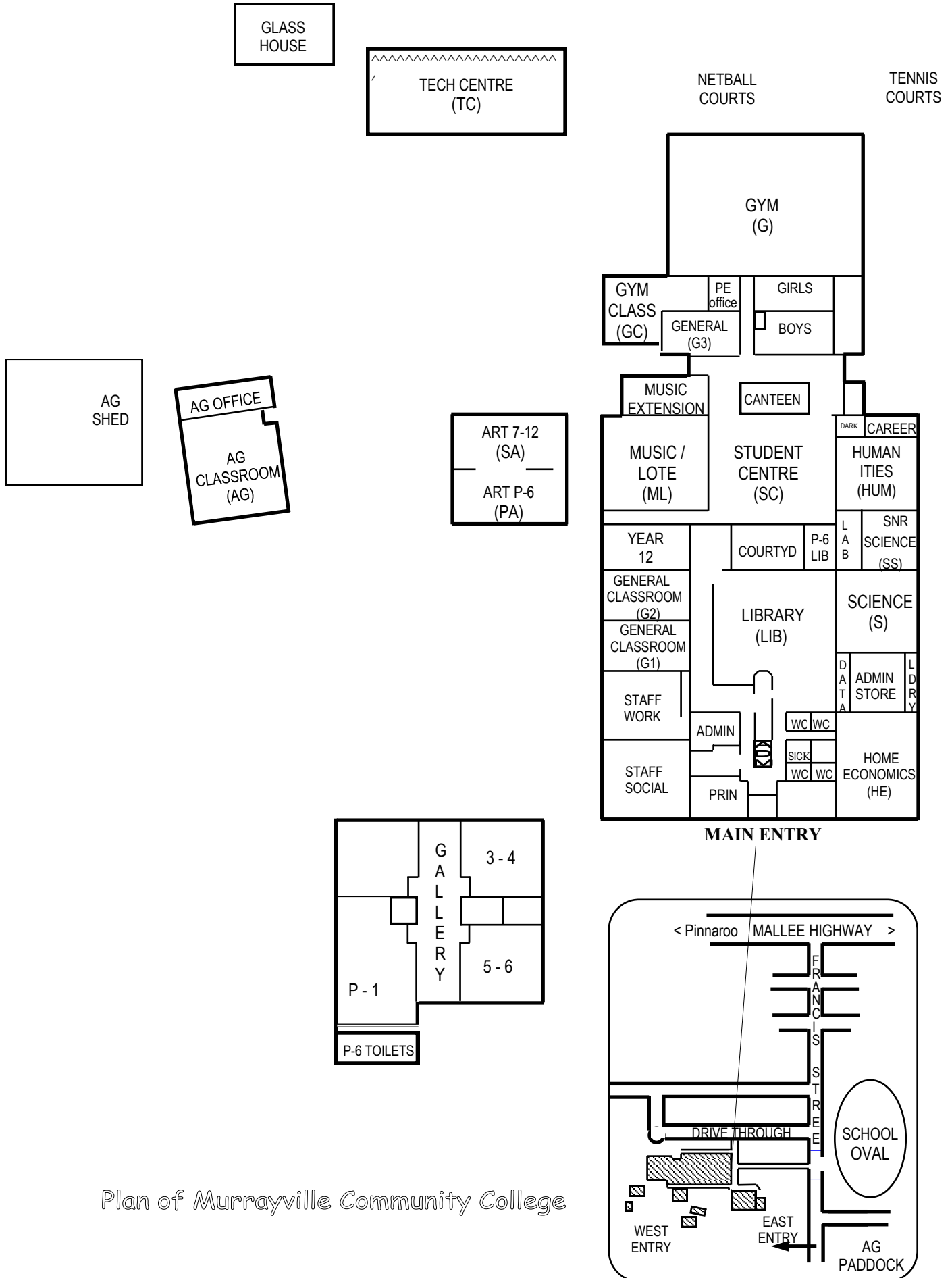
**HOT FOODS**

Pies / Pasties (Pinnaroo Bakery)	\$4.50
Sausage roll (Pinnaroo Bakery)	\$3.00
Party pie 60g	\$1.00
Sauce	20¢
Pizzas -	
Ham & Pineapple / Cheese & Bacon	\$2.20
Ham and Cheese Toasties	\$2.00



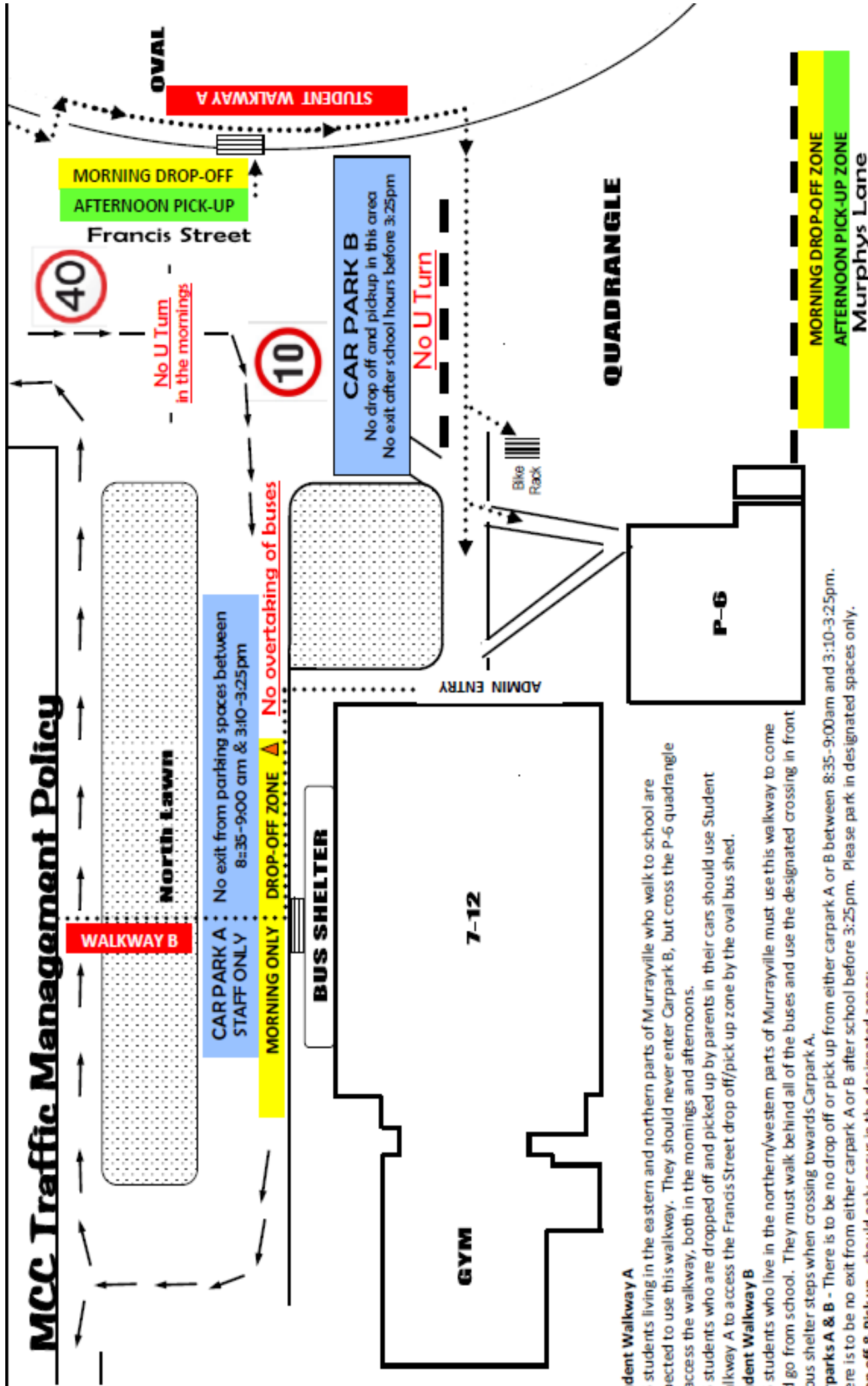
*All orders are to be placed at the  
front office **BEFORE SCHOOL**  
Please ensure that there is at least  
enough money to cover the order  
and note that the canteen is  
unable to change large notes*

# MURRAYVILLE COMMUNITY COLLEGE PARENT/STUDENT INFORMATION HANDBOOK - SECONDARY



Plan of Murrayville Community College

# MCC Traffic Management Policy



## Student Walkway A

P-6 students living in the eastern and northern parts of Murrayville who walk to school are expected to use this walkway. They should never enter Carpark B, but cross the P-6 quadrangle to access the walkway, both in the mornings and afternoons.

P-6 students who are dropped off and picked up by parents in their cars should use Student Walkway A to access the Francis Street drop off/pick up zone by the oval bus shed.

## Student Walkway B

P-6 students who live in the northern/western parts of Murrayville must use this walkway to come and go from school. They must walk behind all of the buses and use the designated crossing in front of bus shelter steps when crossing towards Carpark A.

**Carparks A & B** - There is to be no drop off or pick up from either carpark A or B between 8:35-9:00am and 3:10-3:25pm. There is to be no exit from either carpark A or B after school before 3:25pm. Please park in designated spaces only.

**Drop off & Pick up** - should only occur in the designated zones:

Francis Street, near the bus shed on the oval (no U turns to be performed on Francis Street in the mornings) / At the bus shelter (morning only) / Murphys Lane, adjacent to the P-6 quadrangle

Buses - In the afternoon, buses are to wait to the west of Student Walkway B.  
Buses will be dismissed under normal circumstances in the following order - Bolinka, Ngallo, Pinnaroo - after the town students have been dismissed from the bus shelter.